# Urram Board Meeting Notes 28th May 24 7.30pm via Zoom

|   |   | Action                  |
|---|---|-------------------------|
| 1 | Welcome and apologies  Present: James Hilder, Sally Semple, Jenni Hodgson, Elizabeth Carmichael, Sandra Lawton, Ali Upton, Gill Calver, Denise Anderson, James Campbell, Tracy Cameron, Louise White, Donna Gairns, Apologies;  |                         |
| 2 | Minutes of the last Meeting (May) Proposed Denise seconded Sally – One correction – Ali Upton was not present.  Matters arising: James to write to Bryan, thanking him for his service.  James to contact DTAS to find out the title deeds for Dail Mhor.   | James<br>James          |
| 3 | Finance Current cash £60,742.56 JH to speak to inland revenue- to set up direct debit for HMRC. Funding update Lochaber Community Fundraising have given us £500 for services We were unsuccessful in our bid to the Self Management Fund- particularly because we had been successful in the Support in the Right Direction funding. It was also significantly oversubscribed! Louise is continuing to apply for funding from various places Discussion was had regarding local fundraising events- car boot sale/quiz/ BBQ/auction. If there is a bar then it tends to be a good fundraiser. Sally suggested a local scavenger/treasure hunt to fit in with the shows, tailored to each village and run over several days. Sally will organise for the Morvern Games. Intervillage quiz's have been popular. Gill offered nursery vouchers as prizes. James to email Julie Traynor re street traders licence which might affect car boot sales. | James<br>Sally<br>James |

# 4 Services update

### **Befriending and Social groups**

- A number of referrals recently with 3 new potential clients. Referrals came from community and Alzheimer Scotland. Some volunteers are not yet matched so if they are still available then these could be good opportunities.
- Volunteer recruitment has gone in the De Tha Dol for the June edition.

Volunteering week next week. Donna is organising cards for the volunteers and taking some pictures for next month DTD.

 Sandra mentioned Self Help awards and she will send the info to Louise

## Community lunches.

Ardgour has the fewest participants- this could be due to transport. The others are well attended. There are a few more lunches before a summer recess. Donna and Aukje are working on the plan for the autumn which will be published further in advance. It was suggested to advertise the lunches through the local churches. Volunteers are needed to help these lunches continue.

#### **Transport**

Client database is now up to date with 64 current clients.

Working on updating the driver database. 22 drivers on the list but only 13 active

ones. The driver meeting in Strontian was good and continuing to keep in touch with all the drivers. Having a driver recruitment drive over the summer. **Car club** has been quiet with no new members. Hyundai has been added to the car club and will be announced in the DTD. A case study might be good advertising for DTD in the autumn.

Morvern Eco Wheels has been purchased, just in process of hand over and sorting the paperwork. Tracy has ordered a Charge point Scotland card for it. Discussion regarding current eco wheels members and transfer to Urram. Tracy to make contact with Lilia- its important to make sure this goes smoothly.

Discussion regarding maintaining and cleaning the car- Tracy to progress.

# 5 Care at home/ Project SDS

James and Louise met with Ian, Pauline, Karen- Anne, Jo, Julie (Care at Home), Julie (Community Nurses) to discuss and develop the experiment. Starting to sound like a community brokerage model with key links to statutory services that would sit alongside, not instead of our SiRD project officer. Initial location would be Strontian and Acharacle as is more central and would allow for enquiries from elsewhere. Ian is drafting the proposal for the Joint Officers Group as the next step. Some funding support is available through transformational funding and if things change with Dail Mhor the aim is that resources of staffing and finances should stay within West Lochaber.

6 Dail Mhor House- Current status of service and operational updated (NHSH)
Internet- no progress

Donna

Sandra/ Louise

Donna/Aukje

Tracy

Tracy

Tracy

# 7 Dail Mhor/wellbeing hub

Sally and Louise met both with the Highland Council Lochaber Area Committee and with Fiona Malcolm to raise awareness and start the conversation of Community Asset transfer and the need for revenue funding. Both meetings were quick to share they don't have budgets but are potential influencers.

Louise has found figures relating to a similar size NHS site in England to start to draw out some ball park operating costs. We also have the oil heating costs from Karen Anne. Working on a fixed costs budget(ball park)

Need to be cautious with the view of taking over the building could be misconstrued as taking over a care home.

District nurses confirmed they would send to Louise what they need re secifications for a 'fit for purpose' nurses station in Strontian It is critical that NHSH reach a decision on Dail Mhor re-recruitment or closure and Gavin Sell needs to come and speak with the community, which he has indicated to James he will do. James to meet with Kate Forbes at a summer constituency surgery to discuss.

Gill has drafted a document outlinging a timeline of inadequate community engagement and broken promises re recruitment for Dail Mhor. This is very pertinent. Action - ALL to feedback to Gill- and Gill will include as an appendix to letter to David Park, outlining Urram's engagements and efforts. Gill asked for clarity as to when some beds were removed from Dail Mhor. Louise to check the minutes.

Action ALL Trustees

Louise

## 8 Staffing

- a) Recruitment for SiRD Officer update- 2 applications received to date, 6 expressions of interest 7 CV's from HiJobs closing date 10<sup>th</sup> June
- b) Following the restructuring Tracy is now transport manager- some of the finer details still to sort out.
- c) James, Jenni and Louise met with Donna earlier in the week to agree refinements to Job description.
- d) Still to meet with Aukje and review job description.
- e) PVG's for trustees need completing. Louise to follow up with Donna. Price increase for PVG's is looming with a government consultation ending on 28<sup>th</sup> May.
- f) Pictures of trustees for name badges and website are needed

Louise/Tracy

Louise/James Louise

ALL

## 8 A.O.B

Village shows- we are attending them all and will be looking for trustee volunteers to help run the stands. Please look out for an email.

Ardnamurchan Childcare Action Group. This informal group of volunteers are running a survey to assess demand for a childminding/nursery services locally. Once survey is completed they may need to apply for money for a feasibility study. Urram might be the umbrella organisation to help facilitate this as a) its related to care b) we cover the whole peninsulas. The board agreed this would be suitable.

ALL

| 10 | Date of next Board meeting – 8 <sup>th</sup> July 9.30am |  |
|----|--|--|
|    | Future dates:  |  |
|    | 2 <sup>nd</sup> September AGM                            |  |
|    | 7 <sup>th</sup> October 9.30am                           |  |
|    | 18 <sup>th</sup> Nov 7.30                                |  |
|    | 6th January 2025 9.30am                                  |  |