

Urram Board Meeting Notes 27th February 7.30pm via Zoom

		Action
1	<p>Welcome and apologies Present: James Hilder, James Campbell, Sally Semple, Jenni Hodgson, Elizabeth Carmichael, Sandra Lawton, Ali Upton, Tracy Cameron, Louise White Apologies: Donna Gairns, Aukje Delnooz, Bryan Gregg, Denise Anderson, Gill Calver Karen- Anne Wilson (District Manager, NHS)</p>	
2	<p>Minutes of the last Meeting (Dec) Proposed Sally seconded Elizabeth</p> <p>Matters arising: Social impact sub group (James, Sally, Ali to meet- evening times would be better for Ali)</p>	
3	<p>Finance a) Bank account standing at £80999.08 James to set up the regular Direct debit for NI contributions with the inland revenue. Jenni is doing lots of work with making payments, with Jenni returning to work we might need to look at a book-keeper.</p> <p>Funding Self – Management fund. Louise wanted the Board to consider if we should make an application to support some work that has been discussed within the SDS project. The Board agreed it was worth an application and Sally offered support given the tight timescale. Louise provided an update related to The National Lottery funding- the mid-term report is due. If we are to continue with what we have done this year then there is about a £10k shortfall. We need to find funding from elsewhere to fill this gap. Elizabeth noted that the gap may in fact be larger due to continually increasing prices and inflation. Ali noted the value in ensuring there was sufficient funding in each project for management or supervisory time.</p> <p>NHS financial support- James to write to Gavin for an update.</p> <p>Sally would like Urram to use this next year where most funding is in place to secure longer term revenue funding from the likes of HIE/Highland Council/NHS Highland and to present a case at the next Highland Council health and wellbeing committee, given that our efforts support health and wellbeing, and should reduce acute costs of statutory services.</p>	<p>James</p> <p>Louise</p> <p>James</p>

<p>4</p>	<p>Befriending and social groups</p> <p>Befriending Highland Hospice have agreed to continue to support the service with £4k a year. They will work alongside Donna to make sure the induction and all appropriate paperwork is in place. Donna has met with a few new referrals but they are not yet matched with a befriender.</p> <p>Social groups and lunch clubs are happening. The handover of these has not been as smooth as they could have been but team meeting is scheduled to get sorted and ensure forward planning is happening. Café L.A provides the food for the Morvern Community lunch. There will be a new leaseholder in the near future but in the mean time Donna has a couple of people who might be interested to help.</p> <p>Kilchoan- Puffin coffee have provided the food over the winter. There have been some conversations about continuing over the summer- perhaps in conjunction with the School. Jenni to chat to Donna to follow up in Kilchoan.</p> <p>Acharacle- good attendance and people are happy.</p> <p>Transport</p> <p>Transport Service: Bryan is off sick and Tracy has stepped in. There has been limited hand over and it has uncovered some gaps in record keeping. Tracy is tidying up as she can and is nurturing our volunteers. This is a short term solution and going forward needs more of a plan. Paperwork, clients details need updating. The board agreed that Tracy should make any changes as she sees fit, along with updating client details.</p> <p>It would be worth getting the HTS laptop from Bryan along with associated passwords.</p> <p>The board thanked Tracy for all she has done, to step in and ensuring the service is still running.</p> <p><u>Car Club.</u></p> <p>Some people have been using it, have tested the invoicing through QuickBooks. It is now ready to go live and Tracy will action this. A press release for both Lochaber times and Lochaber life will be prepared and sent.</p> <p>Hospital transport has taken a lot of time both in nurturing volunteers but also with the charge point in Strontian being down. The charge point is now fixed under warranty.</p> <p>The charge point in Acharacle is still offline and ACC are chasing it with SSEN</p>	<p>Donna</p> <p>Donna</p> <p>Tracy</p> <p>Tracy</p>
<p>5</p>	<p>Care at home</p> <p>1) Sunflower Care –Highland Hospice remain committed to the provision of an alternative provider and current thinking involves Urram in the recruitment more fully.</p> <p>Along with the SDS project- knowing demand and sharing information, whilst still within GDPR regulations, could be the biggest hurdle but is not impossible and an alternative provider should be worth a go.</p>	
<p>6</p>	<p>Dail Mhor.</p> <p>No additional update from Karen- Anne.</p> <p>Office space is still being used. It is of limited use without internet, James is exploring alternative options for a wifi connection.</p>	<p>James</p>

7	<p>Dail Mhor/Wellbeing Hub</p> <p>a) SDS Project. The community conversations have gone well with some good engagement. The areas for conversation were around what is working, what could be better and what would give peace of mind. We should have a report and some recommendations from Pauline by the end of March. Initial conversations have been around the challenge of recruitment and the need for very localised models of teams and care both formal and informal.</p> <p>b) District heating- this project has now moved to feasibility stage which could end up being phase 1 of redevelopment. It will be April before we see much progress. Sally has circulated a possible timetable of progress related to the Dail Mhor site. The board agreed that Louise should progress the EOI for community asset transfer. James will discuss with Sunart Community Company as they might be a better fit for the community asset transfer criteria.</p> <p>c) Housing Survey: is now complete and should have the first draft of the report by the end of February. The paperwork for the final claim of funding is due 4th of March.</p>	Louise
8	<p>Staffing Separate board discussion</p>	
10	<p>A.O.B</p> <p>Date of next Board meeting – 15th April 9.30am</p> <p>Future dates:</p> <p>15th April 9.30am</p> <p>28th May 7.30pm</p> <p>8th July 9.30am</p> <p>2nd September AGM</p> <p>7th October 9.30am</p> <p>18th Nov 7.30</p> <p>6th January 2025 9.30am</p>	All