

Urram Board Meeting Notes 4th December 7.30pm via Zoom

		Action
1	<p>Welcome, apologies, and introductions. Present: James Hilder, Louise White, Sally Semple, James Campbell, Jenni Hodgson, Elizabeth Carmichael, Sandra Lawton, Denise Anderson, Donna Gairns Apologies: Gill Calver, Aukje Delnooz, Natalie, Rodgers, Tracy Cameron, Claire Cameron (Programme Manager Adult Social Care projects NHS) Karen- Anne Wilson (District Manager, NHS), Bryan Gregg.</p>	
2	<p>Minutes of the last Meeting (Oct) Proposed Jenni seconded Elizabeth.</p> <p>James welcomed Donna who introduced herself. Donna worked originally for IBM but more latterly worked for Belville community garden in Greenock. Work in the third sector totally changed her view of work, and she is looking forward to getting started and stuck in.</p> <p>Matters arising: Social impact sub group (James, Sally, Ali to meet.) Activities and Achievements report- a few edits, number of staff, website improvements and the initial project team meeting for place based commissioning was in February. Louise to check the list of directors appears earlier in the report. The report was formally approved by James H and seconded by James C</p>	<p>James H/ Sally/Ali/ Louise</p> <p>Louise</p>
3	<p>Finance a) Bank account standing at £58,337.07 Direct debit to HMRC is still to be set up. James H is sorting.</p> <p>Funding Awaiting news of the Support in the Right Direction fund. This is for a staff member to assist residents to access the things they need (we would mostly do lots of signposting). They would host a session in each community each month.</p> <p>Staff salary- capacity for the SDS project & further development- James H to write a formal proposal project to send to Ian and Gavin.</p>	<p>James H</p> <p>James H</p>

5	<p>Care at home</p> <p>1) Sunflower Care – No response from Highland hospice, following recruitment drive and leaflet drop, despite a few responses- applicants have not been contacted. James H and Donna to chase</p>	James H/ Donna
6	<p>Dail Mhor.</p> <p>No update from Karen- Anne.</p> <p>James H has requested the internet to be fixed.</p> <p>Job adverts are live- Louise to circulate and have a big push/promotion- All to share</p>	Louise/ALL
7	<p>Dail Mhor/Wellbeing Hub</p> <p>a) SDS Project. The plan is to conduct an appreciative enquiry with an end date of the end of March. Some dates are already in the diary with some still needing to firm up. Louise to circulate the dates and draft timeline from Pauline. The result of the enquiry should be a report with ideas and options to take forward. It was noted that individuals might feel a bit over surveyed/ consulted, given all that has been happening in each community so conversations rather than formal consultations might result in better feedback.</p> <p>b) Buildings: There is a need for something- unclear if it is a bulldoze and re-start or a refurbishment and untangling those questions is tricky. It is also not yet clear exactly what the need is, so progressing on two fronts. With the project team- which might help articulate what is needed, as well as meeting with GP's and others in January to start to articulate some of the already agreed need- eg. New GP surgery. Louise and Sally to meet to develop a project plan based on buildings. Its important to consider how the options could be resourced alongside what the options could be. The quote from rural designs is useful as a first step but before anything progresses further, there needs to be a project plan separate to the SDS project. This will consider the functions that are needed and then can consider what assets are required to fulfil the functions- important to retain Dail Mhor as an asset.</p> <p>c) District heating- updated project has now been submitted to Local Energy Scotland</p> <p>d) Housing Survey: consultations have now happened in Ardgour and Sunart, with Acharacle next on the 15th Dec. All trustees were asked to share and promote the housing survey as it is really important to have a good number of completed surveys.</p> <p>e) New GP surgery meeting is on the 11th January- to start to unpick some of the need, resources and how to move it forwards. Karen- Anne is unable to attend, but is particularly interested in a new nurses base. Louise to continue conversations with Karen- Anne.</p>	<p>Louise</p> <p>Louise/Sally</p> <p>ALL</p> <p>Louise</p>
8	<p>Staffing</p> <p>a) New staff are in post. Donna for 16 hours a week and Aukje for 5. Natalie will finish handover and her hours at the end of December.</p> <p>b) Line management. Donna will be line managed by Jenni, and will line manage Aukje. Louise is already line managing Bryan as an interim measure- this will now continue as a permanent step alongside managing Tracy.</p>	

<p>10</p>	<p>A.O.B Christmas thank you event for all volunteers 14th December 2.30 at the Aruindle centre. Louise asked for any additional people not already included to be passed to her for inviting.</p> <p>Date of next Board meeting – 15th January 9.30am</p> <p>Future dates:</p> <p>26th Feb 7.30pm</p> <p>15th April 9.30am</p> <p>27th May 7.30pm</p> <p>8th July 9.30am</p> <p>26 Aug 7.30pm</p> <p>7th October 9.30am</p> <p>18th Nov 7.30</p> <p>6th January 2025 9.30am</p>	<p>All</p>
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