

**Urram Board Meeting Notes 19<sup>th</sup> June 7.30pm via Zoom**

		Action
1	<p><b>Welcome, apologies, and introductions.</b>  Present: James Hilder, Elizabeth Carmichael, Gill Calver, Jenni Hodgson, Louise White, Natalie Rodgers, Bryan Gregg, James Campbell, Sally Semple, Ali Upton, Denise Anderson, Karen-Anne Wilson ( District Manager- Lochaber NHS)  Apologies: Claire Cameron (Programme Manager Adult Social Care projects NHS) Hannah Hardy (Care Home Manager- Dail Mhor NHS)</p>	
2	<p><b>Minutes of the last Meeting (May) Approved - proposed: Sally, seconded Gill</b></p> <p><b>Things not covered elsewhere.</b>  Social impact/surveys- Sally recommended NVivo software to assist with collecting data. Sally to circulate prices. All to consider. Gill can do transcription if required.  Impact report that was circulated. Generally it is great and will be even better in a years time when we have identified what we are measuring against. It would benefit from some qualitative data.  <a href="http://www.matter-of-focus.com">www.matter-of-focus.com</a> might be useful as with some of the information from Ian and Pauline.  Action: Sally, Ali, James, Louise to form social impact working group and progress.</p> <p>Rural Housing report: shared for info. Interesting to note that the offices on mull that were requested in feasibility, had limited use in the end. We should focus most of our efforts on things that have guaranteed rental.  District Heating: Sally reported that Scottish government are very behind on their district heating networks and looking for projects to support. A care hub, housing, surgery etc could be an ideal candidate for a district heating network and therefore additional funding could be available. Sally to pass details to Louise.</p> <p>DTD update: discussion was had that it should be even more obvious that we wanted to develop a new care home but the study says that its not feasible. Additionally that the study was required to open up funding routes- and progress couldn't be made with out the study. Agreement of words, with the final edit going out in the morning.</p>	<p>Sally/ ALL</p> <p>Sally/Ali/James/ Louise</p> <p>Sally</p>

3	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>a) £56,847.03 in the bank</li> <li>b) Louise shared an accounts summary for information</li> </ul> <p><b>Funding</b></p> <ul style="list-style-type: none"> <li>c) CRF- Housing needs survey. EOI completed, asked for support from SCBF and AGF. A joint housing needs survey across the peninsulas also looking at housing adaption requirements/supported living as required.</li> </ul>	
4	<p><b>Services Update</b></p> <p><b>Befriending</b> Continuing fine. Recent partnership meeting with Highland Hospice who are very happy with all that's happening.</p> <p><b>Volunteers week</b>- facebook campaign to celebrate lots of volunteers which was really successful with increased traffic and page visits. Three coffee mornings, 2 were well attended and some money raised in donations.</p> <p>James Hilder noted congratulations to the whole Urram team in promotion of Urram and supporting events.</p> <p>At the Voscars we won organisation of the year which is a great recognition.</p> <p><b>Social groups and lunch clubs.</b> Around 17 people attending lunch club regulary. Big thanks to Denise to making lunch club happen whilst the sunart centre was inaccessible. Thanks to Elizabeth for her commitment to running the Ardgour tea and chat group. Conversations started with Bekah in Kilchoan and Ali suggests starting with whats already happening, to try and connect with people that way.</p> <p>Jenni noted a successful group from Colonsay that met in the local café regularly. Perhaps what we are offering needs adapting to suit Kilchoan community.</p> <p><b>Transport</b></p> <p>Always busy, trying to attract a few more volunteers. A couple of shared runs recently which has been useful. Berlingo is out most days, and some current volunteers will be out of action for a wee while for health reasons.</p> <p>Hopefully our attendance at the village shows will bring in some more volunteers.</p> <p><b>Electric car update</b></p> <p>The first car- Hospital Transport car is due at the end of July. The charge point should be being installed the first week of July.</p> <p>The second car – for strontian, is due end of November. The charge point may be installed at the same time as the Acharacle one.</p>	
5	<p><b>Personal Assistant Support/SDS</b></p> <p>Not a lot of progress, but Natalie has a meeting next week with Shetland community connections who appear to offer a brokering type service.</p> <p>Donna Murray would welcome a conversation too.</p> <p>Natalie has been trying to connect with a lady in Acharacle who works as a personal assistant.</p>	Natalie

6	<p><b>Dail Mhor House</b></p> <p>Karen-Anne provided an update. The respite centre remains closed and recruitment is still ongoing. A level of long term sick is complicating matters. Recruitment is on going along with some bank staff posts. There has been a walk around to identify replacement items required from recent inspection and general maintenance items that the Highland Council will need to approve.</p> <p>Discussion followed with regards to recruitment. Follow up is happening with each applicant to try to speed up the recruitment process. Delays occur at multiple points e.g reference requests.</p> <p>Karen- Anne said they do say at advert to not hand in your notice until the checks have gone through. She is not aware of it taking over 3 months and asked that individuals passed on the details to her so she can follow up.</p> <p>Discussion if there were local people who would consider a job at Dail Mhor but will not consider it whilst it is closed. Karen- Anne said that if someone wanted to work only in Dail Mhor she would delay their start until DM was back up and running.</p> <p>Ali suggested publicising this more widely along with assisting with recruitment at school, banners in other places etc. Whilst the wages make recruitment challenging the job satisfaction is high and that should be a selling point.</p> <p>Gill raised the heating being on during the recent heat wave and the cost associated with that. Finds it incredible that the heating cannot be isolated in this day and age.</p>	
7	<p><b>Dail Mhor/ Wellbeing Hub</b></p> <p>a) Housing: No further forward. Had hoped GP's would come back with something interesting to support adaptable housing but they suggested social care was more relevant. To keep pursuing a meeting with Highland Council. Sally suggested submitting outline planning to demonstrate our commitment. Can we get one of the councillors on board to support. Louise/ Sally/Gill to try and make some progress.</p> <p>b) Louise has spoken with the development officer at Staffin, and Ian Leaver from Fort Augusts about GP surgery development. She also met Alan Wilson at a recent Lochaber health and social care redesign meeting, and is chasing for a meeting.</p>	<p>Sally/Louise/Gill</p> <p>Louise</p>
8	<p><b>Staffing</b></p> <p>a) Tracy was welcomed to the team, started the 19<sup>th</sup> June with first working day the 21<sup>st</sup> of June.</p> <p>b) Team planning meeting- next meeting on the 17<sup>th</sup> of July. James reminded all trustees, that if they say they are going to do something please will they do it, as it is causing some frustrations in the team.</p>	<p>ALL</p>

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**Date of next meeting – 31<sup>st</sup> July 7.30pm**

**Future dates:**

11<sup>th</sup> September 9.30am

23<sup>rd</sup> October 9.30am

Evening! 4<sup>th</sup> December 7.30pm (mince pies and mulled wine optional!)