

Urram SCIO

Financial Statements and Trustees' Report

For the Year Ended 31st March 2022

Charity No: SC050174

Urram SCIO
For the year ended 31st March 2022

General Information

Charity Name Urram SCIO

Charity No SC050174

Address Dail Mhor House
 Strontian
 Acharacle
 PH36 4HZ

Current Trustees

James Hilder	Chair
Jenni Hodgson	Treasurer
Gill Calver	Secretary
Phil Simpson	
Ali Upton	
Sally Semple	
Denise Anderson	
Elizabeth Carmichael	
James Campbell	

Non-Trustee Support

Louise White	Community Hub Development Officer
Natalie Rodgers	Community Care Coordinator
Jane Gaze	Transport Coordinator
Claire Cameron	Dail Mhor Representative

Urram SCIO
For the year ended 31st March 2022

Report of the Trustees

The Trustees have pleasure in presenting their report together with the financial statements for the year ended 31st March 2022.

Structure

Urram is a Scottish Charitable Incorporated Organisation (SCIO), operating under the two tier structure using the SCVO model constitution.

Trustee recruitment

The maximum number of charity trustees is 13; out of that;

- No more than 5 shall be appointed annually as representatives from each of the 5 community council areas (Ardgour, Morvern, Sunart, West Ardnamurchan and Acharacle)
- Each of these representatives must be eligible to be a Member under Clause 11 but may not be a serving community councillor.
- No more than 8 shall be charity trustees who were elected/appointed under clauses 59 and 60 (or deemed to have been appointed under clause 58); and 54.3 no more than 5 shall be charity trustees who were appointed under the provisions of clauses 63 and 64.54.4.
- At no point should the number of co-opted (non-elected or appointed Trustees) exceed the total number of appointed and elected Trustees. 55 The minimum number of charity trustees is (5).

Objectives and Activities

Charitable purposes

The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage by providing information, advice, support and care services within West Lochaber, including the advancement of health.

Activities

The Trustees and employees continued to meet throughout the year with representatives of NHSH to maintain oversight and political pressure on delivery of services at Dail Mhor. Dail Mhor battled throughout the year with staffing shortages and fluctuating Covid restrictions or infection peaks in Lochaber. The Trustees remain grateful for the dedication and professionalism of local staff throughout another difficult year.

Fundraising activities – specifically £30,000 towards the study and subsequently identified 3 consultants who would tender for the Feasibility Study into Dail Mhor's future.

Continued conversations with Highland Hospice & NHSH to explore possibilities of supporting HH to develop a Homecare Service locally (Sunflower care). A recruitment drive resulted in carer applicants but after two recruitment attempts, no applicants qualified enough to take on the role of Coordinator could be found so the project was put on hold.

Conversations with Highland Hospice to investigate Urram establishing a Helping Hands Befriending Service with an annual grant from HH and Awards For all (Lottery) applied for.

During late summer 2021 initiated detailed discussions with the former coordinator of Lochaber Hospital Transport Scheme about whether Urram could resurrect the service involving detailed budgeting and meetings with NHSH regarding payments for mileage. Urram tried and failed to secure the use of the NHSH patient transport vehicle which was formally allocated to Dail Mhor but sadly this was redeployed elsewhere by NHSH before Urram could utilise it. In the February, the HTS vehicle was involved in a collision with a deer and £9,000 of damage incurred, leading to a slight hiatus in service until a replacement vehicle was sourced through the insurers.

Staffing – Lara van De Peer resigned in June to join another charity, and following thorough recruitment and selection process was replaced in October by Louise White in the development role and Natalie Rogers running befrienders. Jane Gaze was employed as Hospital Transport Coordinator in November.

Trustees – Joanne Matheson retired from the Board in September 2021 and a recruitment drive on Facebook was implemented to recruit more Directors.

2 new laptops were sourced, and the existing Urram laptop refurbished although later proved unreliable.

A policies subcommittee was established to assist staff in preparing and finalising all necessary policies and procedures.

Urram held its inaugural AGM via Zoom on the 24th January 2022 and Phil Simpson was eventually co-opted as another Trustee.

Achievements and Performance

2021-22 was the year that Urram finally began delivering direct care services via Befriending and Hospital Transport to the communities of Ardgour, Acharacle, Sunart, Morvern and West Ardnamurchan whilst continuing to work on future options for Dail Mhor. Three jobs were created in this geographically remote rural area and fundraising continued apace.

Continued to work with NHSH to ensure no let up in services at Dail Mhor. This has helped secure care jobs this side of the ferry and enabled Dail Mhor to be there for local patients stepping down from hospital or in some cases receiving end of life care. Being locally based, family members have been able to access their loved ones at such a difficult time.

Published the community consultation into the future of Dail Mhor and other care services.

Secured continued support for the employment of a part time Development Officer for Urram from NHSH.

- a. Secured £30,000 for the Dail Mhor Feasibility Study. A Lottery application was unsuccessful but the following was secured;
- b. Ardgour Area Fund £2,500
- c. Sunart Community Benefit Fund £2,500
- d. Morvern Community Trust £2,500
- e. Highland Council Ward Discretionary Fund £3,000
- f. Highlands & Islands Enterprise £14,806
- g. NHSH £2,500
- h. Urram £2,194

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Secured a grant and ongoing funding support worth over £15,000 from the Peregrine Ardnamurchan Trust to purchase the former Lochaber Hospital Transport vehicle, previously operated under a lease agreement. The service was also supported by individual donors and a grant from local employer MOWI. The service was successfully re-launched, volunteer drivers re-deployed and residents were again able to access much valued support to get to hospital appointments- mainly in Fort William and Inverness.

Selected a firm of consultants to conduct the study in January 2022.

Urram successfully secured support from Awards for All, and Highland Hospice to pilot the befriending service in Ardgour, Strontian and Acharacle. 300 flyers were printed and circulated and posters. By the end of the year four befriending services were initiated.

Registered Urram with Disclosure Scotland in order that it can process PVG certificates for all volunteers, and implemented volunteering policies, risk assessments and appropriate insurance.

Annual Accounts were prepared by the Treasurer and externally verified for 2020-21.

For 2021-22 Urram adopted Quickbooks as its chosen accounts package, the use of Sharepoint as its cloud-based document system and Canva Pro for publications.

The charity therefore consolidated its operations and prepared for a full year of delivery in 2022-23, against challenging conditions post-pandemic.

Reserves policy

The charity will aim to hold reserves equivalent to three months running costs (inclusive of redundancy payments and any other liabilities).

Some funds which may also be held in reserves may be allocated to particular projects or ringfenced as per funder requirement for multi-year projects.

Urram SCIO
For the year ended 31st March 2022

Independent examiner's report to the Trustees and Members of Urram SCIO

I report on the accounts of the charity for the period ended 31st March 2022 which comprises the statement of receipts and payments, the balance sheet and the related notes.

This report is made solely to the Charity's Trustees, as a body, in accordance with Section 44 of the Charities and Trustee Investment (Scotland) Act 2005. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my examination, for this report, or for the opinions I have formed.

Respective responsibilities of directors and independent examiner

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.


Basis of independent examiner's statement

My examination was carried out in accordance with Regulation 11 of the Charities Account (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (i) which gives me reasonable cause to believe that in any material respect
- the requirements to keep accounting records in accordance with section 44 (1) (a) of 2005 Act and Regulations 4 of 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and to comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Kirsty MacIntyre BA ACPA MICB PM Dip
The Highland Bookkeeper
2 Achnaha View
Morvern PA80 5AB

Date 30/12/2022

Urram SCIO
Statement of Receipts and Payments
For the year ended 31st March 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Receipts	4				
Donations		425	0	425	0
Grants		0	72560	72560	3000
Fundraising		182	0	182	0
Charitable activities		4058	0	4058	0
Bank interest		0	0	0	0
Total receipts		4665	72560	77225	3000
Payments	5				
Fundraising Cost		27	0	27	0
Charitable Activities		1724	18018	19742	0
Governance Costs		600	0	600	0
Purchase of equipment		1205	13500	14705	0
Total payments		3556	31518	35074	0
Net Receipts/(Payments)		1109	41042	42151	3000
Transfer between funds		0	0	0	0
Net Receipts/(Payments)		1109	41042	42151	3000

Urram SCIO
Statement of Balances as at 31st March 2022

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Opening Cash at Bank and In Hand	3000	0	3000	0
Net Receipts/(Payments)	1109	41042	42151	3000
Closing Cash at Bank and In Hand	4109	41042	45151	3000

Bank and Cash Balances

Bank current account			45151	3000
			45151	3000

Other assets

Vehicle purchase			13500	0
Computers			1205	0
			14705	0

Liabilities

Independent Examination			600	0
			600	0

The notes on pages 7 and 8 form an integral part of these accounts.

Approved by the trustees and signed on their behalf by;



James Hilder
Chairman
Date 03/01/2023



Jenni Hodgson
Treasurer
Date 31/12/2022

Urram SCIO
Notes to the accounts
For the year ended 31st March 2022

1 Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

2 Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the charity.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds raised for specific purposes.

3 Related party transactions

No remuneration was paid to the Trustees or any connected persons during the year (2021: Nil).

4 Receipts

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Donations				
Hospital Transport Service Fee	425	0	425	0
	425	0	425	0
Grants				
NHS	0	19635	19635	0
PACT	0	14441	14441	0
Highland Third Sector	0	9129	9129	0
Lottery	0	3550	3550	0
Highland Hospice	0	4000	4000	0
MOWI	0	500	500	0
HIE	0	14806	14806	0
Highland Council	0	3000	3000	0
Ardgour Community Council	0	1000	1000	0
SCC - Community Benefit Fund	0	2500	2500	0
	0	72560	72560	0
Fundraising				
Transport service	182	0	182	0
	182	0	182	0
Charitable Activities				
NHS mileage	4058	0	4058	0
	4058	0	4058	0
Bank interest				
Bank interest	0	0	0	0
	0	0	0	0

Urram SCIO
Notes to the accounts
For the year ended 31st March 2022

5 Payments

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Fundraising costs				
Lunch expenses	27	0	27	0
	27	0	27	0
Charitable Activities				
Wages and Payroll	567	14336	14902	0
Hospital Vehicle expenses	0	3682	3682	0
Office/General Admin Expenses	483	0	483	0
Bank charges	3	0	3	0
Insurance	497	0	497	0
Membership	30	0	30	0
PVG/Training	48	0	48	0
Lunch expenses	96	0	96	0
	1724	18018	19742	0
Governance costs				
Independent Examination	600	0	600	0
	600	0	600	0

Certificate of Completion

 **Urram SCIO Year End Accounts 31.03.22.pdf** ID: d5af387f-6ea7-4942-b25a-65d4a288e3ff

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Dec 30, 2022


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Kirsty MacIntyre

kirsty@thehighlandbookkeeper.co.uk

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 **Completed**

on 03 Jan, 2023, 11:57 AM UTC

Audit trail

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kirsty@thehighlandbookkeeper.co.uk  **Verified**



31 Dec, 2022, 07:51 PM UTC

Jenni Hodgson has signed the document
jenni.hodgson@btinternet.com  **Verified**
86.174.90.91

03 Jan, 2023, 11:57 AM UTC

James Hilder has signed the document
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