

**Urram Board Meeting Notes 21<sup>st</sup> November 9.30 am via Zoom**

		Action
1	<p><b>Welcome and apologies and introductions.</b>  Present: James Hilder, Elizabeth Carmichael, , Sally Semple, Gill Calver, Jenni Hodgson, Ali Upton, Louise White, Denise Anderson, Karen- Anne Wilson ( arrived late), Natalie Rodgers  Apologies: Hannah Hardy, Claire Cameron, James Campbell, Phil Simpson</p>	
2	<p><b>Minutes of the last Meeting</b> (October) proposed Elizabeth, seconded Gill</p> <p><b>Matters arising not covered on the agenda</b></p> <p>James started the meeting with congratulations to Louise and Natalie for recent fundraising success.</p>	
3	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>a) Update – current cash £20,600 in the bank <ul style="list-style-type: none"> <li>i) Recent successful applications</li> </ul> </li> <li>b) Plugged in Communities for 1 electric car. Hyundai Ioniq 5 now ordered.</li> <li>c) TNL Improving lives fund ~£45,000 per year for two years to cover: Natalies salary, a transport development ( 5 hours a week) salary, Assistant. All the social drop ins and associated transport, expansion of hospital transport to include GP, dentist and optician appointments. <ul style="list-style-type: none"> <li>i) Applications still in process <ul style="list-style-type: none"> <li>(1) Princes Countryside fund- waiting for decision</li> <li>(2) HMHWBF- EOI submitted</li> <li>(3) Highland Community regeneration fund EOI accepted and invited to submit full application for reduced amount- will be applying for some more revenue for transport as well as another vehicle.</li> <li>(4) ICF- waiting for decision- not till February.</li> </ul> </li> </ul> </li> </ul>	

4	<p><b>Services update</b></p> <p><b><u>Befriending</u></b></p> <p>1 more befriending referral of late taking total to 8 which was a target for this year.</p> <p>Couple of new volunteers including a driver in Kilchoan who is willing to do big journeys.</p> <p>Befriending training day happening at the sunart centre- a few spaces left so open to anyone.</p> <p>Met with Jo Cardwell ( Social work lead in FW) who is keen to keep connecting with us and positive response regarding sunflower home care.</p> <p>Have a meeting with local care at home supervisor before Christmas to progress conversations about sunflower home care.</p> <p><b>21<sup>st</sup> December. Christmas afternoon tea to say thank you to our volunteers. Trustees very welcome. At the Sunart Centre.</b></p> <p>Drop in sessions have been positive and have guided some more developments recently- specifically social tea and chat in Kilchoan and potential yoga classes in Treslaig. Also a good place for recruiting clients and volunteers.</p> <p>Attending resilience group meetings in Strontian and trying to progress things to have a weekly lunch club rather than fortnightly.</p> <p><b><u>Hospital Transport</u></b></p> <p>Continuing to be busy.</p> <p>It is unclear yet what will happen to the berlingo and if it will be retained to expand the fleet or sold.</p> <p>Sally and Natalie had a meeting with Lili regarding Morvern eco wheels and trying to get things moving there. It is struggling and MCDC were going to look at what they need and if/how Urram could help. <b>Jenni has a meeting with Amy Stammers (trustee responsible for the car) in the next month or so. Sally to share meeting insights ahead of this meeting.</b></p> <p>Need to clarify funding agreements with PACT in light of car developments and potentially having more cars. Increased insurance costs etc. <b>Louise/Natalie to draft a paper to the trust for consideration.</b> Community benefit funds might commit to annual support for insurance/ maintenance costs.</p> <p>Thanks to James Campbell the tracker is now installed on the hospital car and already proving useful</p>	<p>All</p> <p>Jenni</p> <p>Sally</p> <p>Louise/Natalie</p>
5	<p><b>Staffing proposal</b></p> <p>In light of successful funding need to look again at the whole picture. <b>Louise/Natalie to draft a job description</b> and meet with James and Ali to discuss.</p>	<p>Louise/Natalie</p>

<p>6</p>	<p><b>Dail Mhor House</b></p> <p>Delighted to share that a care at home manager for Lochaber has been appointed- paperwork in process, but this should meant a better focus on care at home in the area.</p> <p>Annie Maclean has agreed to do some part- time project work mainly regarding recruitment events. These will held in Strontian, Fort William and Mallaig for care at home and care home workers. There will be support to apply as well as opportunity to find out more about the jobs available. James requested that Annie keep in touch with us as we are keen to encourage people to work in this sector.</p> <p>1 full time care post has been filled for Dail Mhor but it will take awhile before they are actually in post</p> <p>1 full time resignation over the weekend which is disappointing and leaves a considerable staffing gap over the festive period. Staffing remains very challenging and is likely to be the thing, rather than rising costs, that means Dail Mhor would close ahead of any developments. Currently 3 residents in Dail Mhor and a list of people waiting to go in but cant increase the capacity until staffing levels are able to support that. It was noted that the time taken from appointment of staff to them starting work is still very long and in one case has resulted in person going to work else where. The board agreed that perhaps a letter to the NHS Board might make some progress in this area. <b>Gill will draft a letter.</b></p> <p>Some fundraising is required to replace some of the soft furnishings and James extended our willingness to assist if required.</p> <p>Recent bills from the Highland Council for the last six months were very large and highlights the need for a better long term solution in terms of redevelopment.</p> <p>Invernevis is full currently however there are three empty rooms- that cant be used due to staffing levels. If staff can be recruited then these rooms could be brought in to use However invernevis doesn't have a budget to increase staffing levels currently.</p> <p>Ali asked if there were flexible staffing options with staff being shared with care at home and Dail Mhor. Karen- Anne supports this as a concept particularly in areas such as ours where it makes sense to have all services working more together however both teams are short so this flexible working has yet to become a reality.</p>	<p>Gill</p>
----------	--	-------------

7	<p><b>Dail Mhor/ Wellbeing Hub</b></p> <p>Report: Thanks go to Gill, Sally and Natalie for their restructuring and editing.</p> <p>Louise has had contact with George in NHS who is willing to re-run the figures for the care at home data but in the mean time highlight this in the report.</p> <p>Report should go out to strategic partners today(21<sup>st</sup>) and Louise will seek meetings with each group as soon as is possible to gain initial reactions and responses.</p> <p>When we put the report to the public in the new year it will be good to have these responses included in that.</p> <p>Sally highlighted that the community struggle to separate buildings and services and therefore if we build something we are automatically going to run something. Urram don't have these resources to operate a full time care home and there fore we should manage this perception in the community carefully and find out what we can do to support services- this in itself will require substantial conversations. Any solution involves working very closely with NHS Highland</p> <p>The report made very clear that staffing is key and the number of appropriate and suitable people to work or have a career in care in our area is very small. Availability of workforce is directly linked to availability of suitable housing both of which continue to be a key factor to the success of whatever is built on the site. James referenced Ulva primary school on Mull- dwindling school roll resulted in houses for families built near by and now has a buoyant population. This is a long term project! As housing becomes more of a key factor, Natalie Louise and Jenni will be attending the Rural housing conference in February.</p> <p>A trip to Tagsa Uibhist is pending.</p> <p>A small joint bid with Sunart Community Company to the highland ideas in to action fund( decision due December) to fund and facilitate community meetings in the new year along with questionnaire to 250 households will help to gauge appetite for community involvement in new hall, community car share scheme etc etc</p>	<p>Louise</p> <p>Natalie/Louise/Jenni</p>
	<p><b>Vision and Mission</b></p> <p>Gill circulated a starter of vision and mission document.</p> <p>It was highlighted that buildings were missing. Louise to add in and recirculate. <b>Further comments to Louise by 12<sup>th</sup> Dec</b></p>	<p>Louise ALL</p>

	<p><b>AOB</b> Sunart resilience group continues to seek ways to have weekly lunch club with some funding streams available.</p> <p>James and Natalie asked to board to consider if it was possible for Urram to operate as a conduit for hardship payments from the Sunart community benefit fund. There is a need to maintain confidentiality and this is a way that payments could be made. Social work would notify Urram of the request, Urram would draw down money from Sunart community benefit fund and pay the individual/family. SCBF would be responsible for managing the money- eg notifying when its running out along with appropriate audit trails etc.</p> <p>Social work may have a better method for distributing funds and concerns were raised over possible confused audit trail, it is just one of the five areas we seek to support so might bring disparities. Jenni referenced the Craig Sellar trust and how this fund was similar but was kept much more local and it might be better for this to be dealt with at a more local level. Community Councils should have similar confidentiality arrangements.</p>	
7	<p><b>Date of next meeting</b> – 9<sup>th</sup> January Louise to liase with Ali to understand preferences for meeting times/ dates <b>Future dates: 9<sup>th</sup> January, 13<sup>th</sup> February, 27<sup>th</sup> March, 8<sup>th</sup> May, 19<sup>th</sup> June</b></p>	Louise