

Urram Board Meeting Notes 14th August 2025 7:00pm via Zoom

		Action
1	Welcome and apologies Present: James Hilder, Sandra Lawton, Ali Upton, Jenni Hodgson, Sally Semple, Tracy Cameron, Louise White, Gill Calver, Denise Anderson Apologies; Catriona Hunter, Elizabeth Carmichael, James Campbell	
2	Minutes of the last Meeting Proposed Sally, seconded Jenni Matters arising: It was noted that Catriona is in Hospital, and James is going to arrange a card Board Strategy Afternoon – Notes still to be circulated.	James H
3	Finance Current Bank account at £138,106 Signatory paper work in process, Louise to get papers from James C and return to Coop. Funding Funding for childcare business plan is confirmed. Funding for Community Link Worker project is confirmed. Outstanding- funding for partnership with Sunart Craft Hub- running sessions and providing transport. The year end accounts have been finalised and James/Jenni will submit to OSCR A year to date of transport costs was shared and discussed. At the moment income and expenses balance(without accounting for salaries or overhead costs) It is good to keep a close eye on, especially as we are seeing rising costs with the Berlingo.	Louise Louise James/Jenni
4	Services update Nothing to note from the update paper. Discussion regarding Berlingo replacement, and the board agreed to try an application to the plugged in communities for a new EV- to be based in Kilchoan. It was agreed there is also a need for a petrol/diesel car to replace the Beringo, possibly with adaptations for wheelchairs and Tracy will investigate with Allied mobility in Glasgow, as to what some options might be. Incidents: There was one incident this month involving a volunteer driver. The phone had been answered, handsfree, when driving another client to an appointment. The family member was unhappy as to how the phone was answered. The board noted that appropriate action had been taken, and expressed concern for answering the phone whilst driving -regardless of handsfree, for confidentiality reasons. We should not be encouraging volunteers to take calls, whilst they are with clients unless it is an emergency. Louise and Tracy to look at driver code of conduct and consider if adjustments need to be made.	Tracy Louise/Tracy
5	Projects SiRD. Worth noting the Power of Attorney sessions next week, and the Care Roadshow on the 27 th of August. We are nervous that there will be a poor turnout for the Care Roadshow, due to the length of time it is taking to onboard new staff in NHSH. The word gets around and people are less interested. Tracy is going to do some advertising around Personal Assistants, and it was agreed Ali would attend on behalf	Tracy

	<p>of Scottish Social Services Council- and provide information and advice regarding careers.</p> <p>We have had a referral from Single Point of Access for the first time and the lunch delivery trial starts next week. It was noted that the new café in Kilchoan would be likely interested in participating in Urram Meal Delivery.</p> <p>Local Care Model</p> <p>The meeting with Arlene was positive, she demonstrated a willingness to listen and was appreciative of work already taking place, and excited to move things forward. This includes attempting to progress the 'de-registration' of the residential respite service and allowing space for a hub that provides both day time support and overnight support of short breaks. This is particularly pertinent in the changing legislative landscapes, where it will be a requirement to provide short breaks to carers. Aiming for a Christmas Party in Dail Mhor</p> <p>It was noted the need to keep momentum, and Louise will circulate the paper from Ian and Pauline outlining the local care model.</p> <p>Elizabeth, Gill and Tracy met with Kate Forbes to update on progress and asked that she would add support and encouragement to the de-registering of residential services at Dail Mhor. They highlighted the need for flexibility of childcare in small communities, particularly regarding rules around shared facilities, and 0-2,3-5 year olds.</p> <p>They also highlighted the issue of patients using Kyle Court for accommodation pre-operations but being unable to get to Raigmore from Kyle Court.</p> <p>Childcare.</p> <p>We have a visit from CALA on the 20th August, and will have a tour around Acharacle and Strontian at different sites, including the Old primary School.</p> <p>Tracy raised with Kate Forbes the need for small communities to be flexible around rules for different age groups, and rules for shared facilities for different operators.</p>	Louise
6	<p>Dail Mhor House- Current status of service and operational updated (NHS)</p> <p>Nothing new to report.</p>	
7	<p>Staffing</p> <p>The board agreed to recruit for a Good Neighbour Coordinator. Gill suggested an slightly extended closing date due to the DTD occasionally having slightly delayed publishing dates.</p>	Louise
8	<p>A.O.B</p> <p>AGM- upcoming. 6pm for light supper followed by AGM at 7pm.</p> <p>Sarah organising food etc.</p> <p>Ensure we invite all volunteers, service users, stakeholders e.g GP's NHS, Community councils etc.</p> <p>If trustees are planning on stepping down please let James know.</p> <p>A good time to try and find some more trustees and extend our membership.</p> <p>Louise to write to community councils and ensure they are happy with current representatives.</p> <p>We will try and have a zoom link available for a hybrid AGM. Tracy to test this in advance and see if she can make it work.</p> <p>Ali asked if she should make contact with Janie Mitchell- who has a Rural and Island Carer Support role within the Coalition of Carers in Scotland.</p>	<p>Sarah</p> <p>Louise</p> <p>ALL</p> <p>Louise</p> <p>Tracy</p> <p>Ali</p>

	<p>Highland Hospice, have a conference in November and Harry Tedstone has asked James if he would be one of the speakers- which he has agreed to.</p> <p>1st of September is Community lunch in Lochaline and is the filming session for Age Scotland.</p>	
10	<p>Date of next Board meeting –</p> <p>11th September 9.30am</p> <p>22nd September -AGM – Strontian Village Hall.</p> <p>23rd October 7.30pm</p> <p>4th December 9.30am</p> <p>15th January 7.30pm</p> <p>26th February 9.30am</p> <p>2nd April 7.30pm</p>	